

TPA policy regarding classroom visits, tours, and observations by parents/guardians of current or prospective students.

In compliance with A.R.S. § 15-184(J), Tempe Preparatory Academy will accommodate parent requests for tours, visits, and observations (unless a visit, tour, or observation would threaten the health and safety of students and/or staff), provided the following parameters are observed:

Definition:

Parent - a parent/guardian of an enrolled student or a parent/guardian of a prospective student.

For Tours

- School tours will be conducted for prospective students and families on most weeks beginning in October of each school year. Tour requests outside of those regularly scheduled will be accommodated on a case-by-case basis.
- All tours will be conducted by a member of the school administration or staff; no one will be allowed to tour the school without being accompanied by a school employee.

For Classroom Visits and/or Observations

- Requests for a classroom visit/observation need to be submitted at least five (5) full school days prior to the desired date of visitation/observation, and should include the desired class/period to be visited/observed.
- The duration of visit/observation by parents will be limited to one full class period per visit (exception: Humane Letters is the only class where parents may remain for two consecutive class periods).
- Parents must check-in at the school office and be accompanied by a school administrator or staff member for the duration of their visit.
- Parents will only be allowed to visit/observe a class if there is enough room to accommodate the parent(s) and accompanying staff member without exceeding the maximum capacity of the room as determined by code.
- Visits/observations will not be permitted during state testing, unit testing, or end-of-semester testing.
- Parent visits/observations must be conducted in a way that does not disrupt the learning environment or serve as a distraction to students and teachers, where determining what constitutes a disturbance or disruption is at the sole discretion of the teacher and accompanying staff member.
- Parents may not assist a student with their work at any time during their visit/observation.
- No video or audio recordings will be allowed during a visit/observation.